



POSITION AVAILABLE
Assistant Farm Manager

Rancocas Creek Farm, a project of the Pinelands Preservation Alliance (PPA), a non-profit organization devoted to the preservation of the New Jersey Pinelands, seeks an individual with farm management experience to serve as Assistant Farm Manager.

Pinelands Preservation Alliance is the leading voice for preserving the natural and historic resources of the New Jersey Pinelands through advocacy, constituency building, low-impact recreation, land conservation, public lands stewardship, and promoting sustainable farming. In addition to traditional advocacy, conservation and constituency-building activities, PPA operates Rancocas Creek Farm and Pinelands Adventures, our outfitter and environmental education initiative. Working here means working to protect a unique and fragile ecosystem that provides drinking water for millions of people, beautiful places to recreate, and habitats for globally unique communities of wildlife and plants.

PPA is dedicated to furthering justice, equity, diversity and inclusion in its staff and its work. We want everyone to know the Pinelands' natural resources are protected for the benefit of everyone. We seek to help people of all backgrounds to experience this natural treasure.

More information is available at www.rancocas creek farm.org, www.pinelands alliance.org, and www.pinelands adventures.org.

Assistant Farm Manager

This is an exciting opportunity for a dedicated, enthusiastic candidate to be involved with a new farm project and a growing community of CSA shareholders. Having completed our second year of operation, we currently grow vegetables, fruit and straw, and raise some livestock, while managing the 72-acre farm to improve soil health, water quality and climate resiliency. We manage a CSA and have off-farm accounts to markets, restaurants and caterers. We host gleaning events and work with Pinelands Adventures to conduct guided visits for the public, schools and service organizations.

We are seeking someone with a diverse skill set, a strong work ethic, a desire to work with a diversity of people and a passion for growing chemical-free food. The Assistant Farm Manager (AFM) will be involved with all aspects of managing Rancocas Creek Farm. The workload on a farm like this is extremely varies throughout the course of a farm season and will include:

- Helping to manage all areas of crop production, including seed orders, crop rotations, field plans, seeding schedules, weed management, disease and insect monitors and controls, irrigation, cover cropping, mulching, pruning, etc.
- Managing harvests, plantings, wash and pack and food distributions.
- Operating and maintaining tractors and farm equipment.
- Help establish capital improvements on the farm – buildings and grounds, stormwater management areas, fencing, plantings, greenhouse construction, storage areas, etc.
- Training, managing and motivating farm Interns, part-time staff and volunteers.

- Recording and managing field data including plantings, harvests, distributions, soil amendments, etc.
- Administering CSA shareholder communications and assisting with grant writing, reporting and compliance.
- Helping to create farm budgets, track income and expenses, and work with PPA staff to document all necessary financial information.
- Represent PPA and RCF during farm tours, speaking engagements, conferences, community meetings, schools, etc.
- Work with partners and other farms to bring knowledge and resources to Rancocas Creek Farm and promote our farm and farming methods to other public and nonprofit agencies.
- Work with PPA staff to integrate RCF into PPA's larger mission in a variety of ways.
- Manage all RCF day-to-day operations when the farm manager is off-farm.

The Assistant Farm Manager will work closely with the Farm Manager to divide responsibilities, create goals and expectations, and identify areas where the AFM would like to learn and take on specific responsibilities.

Qualifications and Experience

- Two to four years helping to run a produce farm.
- A supportive, team-player approach to your work and colleagues.
- An interest in conservation and a commitment to Rancocas Creek Farm's and PPA's missions and values.
- Commitment to further PPA's efforts to create a more just, equitable, diverse, and inclusive environment.

All qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender or disability.

Salary and benefits

Expected starting salary is \$45,000-50,000 depending on experience. The compensation package includes access to a health insurance plan, life and disability insurance, access to a matching retirement savings plan, and generous vacation and holidays.

Work schedule

Rancocas Creek Farm staff work five to seven days a week, as needed, during the growing season.

Location: 17 Pemberton Road, Southampton NJ 08088

Start date: As soon as practicable

Employment type: Full-time

To apply, please submit a letter of interest and resume to Jeff Tober, Farm Manager at jeff@pinelandsalliance.org.