

# McGuire Air Force Base

## Restoration Advisory Board (RAB) Draft Meeting Minutes

### Meeting No. 27 – 13 August 09

SUBJECT: Restoration Advisory Board (RAB) Meeting No. 27 – Meeting Minutes

1. Place: Edward Holloway Senior Citizen Community Center, Cookstown, New Jersey
2. Date/Time Thursday, 13 August 2009, 6:30 P.M.
3. Co-Chairs Col Joseph Poth, Deputy Joint Base Commander, Joint Base McGuire-Dix-Lakehurst,  
Acting Co-Chair  
Mr. Michael Tamn, Resident, Pemberton Township, New Jersey

4. Attendees:

Lt Col Drew Stark	87 Mission Support Group, McGuire AFB
2nd Lt Christine Darius	87 Air Base Wing, Public Affairs Officer
Mr. Philip Cole	NJ Department of Environmental Protection, RAB Member
Mr. Paul Ingrisano	US Environmental Protection Agency Region II, RAB Member
Ms. Teresa Lettman	Pinelands Preservation Alliance, RAB Member
Mr. Frank Storm	Resident, Burlington County, RAB Member
Ms. Carla Struble	US Environmental Protection Agency Region II, RAB Member
Ms. Susan Anton-Switka	Resident, Jackson Township, RAB Member
Dr. William Walker	Resident, Wrightstown Borough, RAB Member
Mr. Curt Frye	87 CES/CEAN, Restoration Program Lead, McGuire AFB
Ms. Jennifer Azzarano	Burlington Community College
Mr. Rob Bizub	Pinelands Preservation Alliance
Mr. Chadd Blannett	87 CES/CEAN, Restoration Program, McGuire AFB
Mr. Michael Brown	87 CES/CEAN, Restoration Program, McGuire AFB
Ms. Pidge Carroll	Office of Congressman Smith
Mr. Michael Figura	Restoration Program, NAES Lakehurst and McGuire AFB
Mr. Bill Kollar	Shaw Environmental, Inc.
Mr. Bill Lewendoski	Restoration Program Manager, Fort Dix Environmental Division
Mr. King Mak	87 CES/CEAN, Restoration Program, McGuire AFB
Mr. John Malleck	US Environmental Protection Agency Region II
Mr. Fred Poli	Shaw Environmental & Infrastructure
Mr. Rich Sample	87 CES/CEA, Chief, Asset Management, McGuire AFB
Mr. Ken Smith	Chief, Fort Dix Environmental Division
Mr. Matt Bell	87 CES/CEAN, Chief, Environmental Flight, McGuire AFB

5. Call to Order:

The meeting was called to order at 1830 by Col Joseph Poth. Col Poth explained that RAB Co-Chair Col Gina Grosso was briefing a visiting general and thus unable to attend the meeting. Col Poth expressed appreciation for the community support that was vital to McGuire AFB during the latest Base

Realignment and Closure process, a sentiment he has also heard voiced by members of the Burlington County Board of Freeholders. He acknowledged that transparency and communication regarding environmental clean-up and initiatives are paramount to maintaining a mutually beneficial relationship with the surrounding community. Col Poth hopes to continually grow McGuire's image as a "welcome neighbor" and a "good steward" of its natural resources.

#### 6. Minutes of Previous Meeting and Review of Agenda Items:

Mr. Michael Tamn noted that the minutes from the previous 20 May RAB meeting had been distributed tonight, and he requested that, in the future, the Air Force provide the minutes further in advance of the meeting. Col Poth stated that an unsigned final draft of tonight's meeting minutes will be transmitted to RAB members in advance of the next meeting. Mr. Tamn asked for this to be done two weeks prior to the next meeting and Col Poth agreed. With that, Mr. Tamn asked if there were any questions on the May meeting minutes. Hearing none, he called for the approval of the minutes. A motion was made, seconded, and the minutes were approved.

#### 7. Outstanding Action Items/Questions from Previous 20 May RAB Meeting

- Mr. Tamn had asked for a briefing on McGuire's Performance Based Contract. *Mr. Mak replied that a presentation on the subject was on tonight's meeting agenda.*
- Ms. Lettman had asked that both electronic and hard copy documents be included in updates to the public information repository at the Burlington County Library. *This has been done and a list of the documents currently available at the library was distributed to the members.*
- Base personnel invited RAB members on a site tour. *The visit took place on June 29, 2009 and will be discussed later in the meeting.*
- RAB members had requested copies of the draft Site Management Plan. *Copies were distributed at the meeting. Members asked if this was the final report. Col Poth replied that it was a draft.*

#### 8. Updates on the RAB Site Visit and Administrative Record

Mr. Chadd Blannett presented the updates (presentation slides attached).

RAB Site Visit – Mr. Blannett explained that the site visit was intended to provide the RAB members with a more tangible understanding of the scope of the environmental restoration program and its sites. Mr. Blannett went on to say that the visit should, in turn, afford the RAB members a foundation of site history to better understand the updates on investigations and data which are often featured at RAB meetings.

On June 29, 2009, six members of the RAB joined the McGuire Environmental Restoration team for a little over three hours. They were able to visit 8 clean-up sites within four different operable units on base including landfills, the airfield, and an active fieldwork site with contractor, Shaw Environmental. The Shaw team walked everyone through the processes of extracting, assessing, and cataloging soil samples. Feedback on the visit by the members who participated was uniformly positive. Mr. Tamn "thought (the visit) was great" and would like to see more of them. Mr. Storm felt that the visit provided valuable insight into the cleanup process and the opportunity for an open dialogue about the program. Col Poth asked if anything could be done to improve future visits. Mr. Blannett mentioned planning for a future visit including a visit to EPA's onsite analytical laboratory and a look at the sampling lifecycle.

Administrative Record (AR) – Mr. Blannett explained that the AR is a publicly available repository of documents supporting all investigation and remediation decisions made throughout the clean-up process for a given site. In the process of updating the AR, McGuire’s Restoration team recognized a few opportunities for improvement primarily focusing on ensuring that included documentation meet AR criteria as per the official OSWER directive and the expediting the update process. The AR is currently being audited to remove draft documents which are not to be included in the AR, but are available to the RAB through the Restoration office. Additionally, RAB minutes and slides will be added to the AR. Efforts are also underway to streamline the overall AR management process with regularly schedule updates and a notification of any updates to interested parties.

The AR is available online (<http://www.amcadminrec.com/mcguire.html>)

RAB members had no questions on the Site Visit and AR update.

#### 9. Performance Based Contract (PBC) Review

Mr. King Mak presented the update (presentation slides attached). Before discussing the PBC, Mr. Mak introduced Mr. Curt Frye as the new Lead Remedial Project Manager for McGuire’s Restoration Program. Mr. Frye brings a wealth of experience to the program thanks to his extensive background leading restoration programs at several Navy installations.

Mr. Mak then distributed a handout summarizing questions on the PBC posed by Mr. Tamn in a recent telephone conversation and the responses to those questions. Mr. Mak noted that a briefing on the PBC was first presented at the February 2009 RAB meeting. He described the concept of fee in the PBC as an award for the contractor to meet the schedule of milestones in the contract. With regard to the PBC awarded in September 2008, Mr. Mak stated that the contract covers 24 sites and the contract funding was “locked in” and would cover the full restoration process from study through cleanup or “remedy in place”. After reviewing the handout, the RAB then discussed various questions and responses in more detail, as follows:

Re: Question 1: Mr. Mak will explore a contract change to include support for four RAB meetings a year.

Re: Question 2: Mr. Tamn stated that RAB members should be included on the distribution list for both draft and final documents. Mr. Mak stated that draft documents are available at the Burlington County Library. Mr. Tamn replied that members do not always have the time to visit the library. Mr. Cole asked when documents are placed in AR. Mr. Mak replied that they are added to the AR when final. Mr. Tamn noted that RAB members have difficulty providing comments that way. Mr. Cole noted that NJDEP can provide draft documents through an Open Public Records Act request or by contacting Mr. Cole directly. Col Poth asked that provision of draft documents to RAB members be made an action item.

Re: Question 4: Mr. Mak noted that a draft Community Involvement Plan was transmitted to the EPA earlier this year. Mr. Tamn repeated that RAB members cannot provide meaningful feedback if they don’t receive draft documents. Mr. Frye noted that documents are typically placed in local libraries so that both RAB members and the general public can access them. Mr. Storm suggested that Mr. Tamn receive hard copy and CDs of draft documents. Other RAB members could then contact him if they wished to review the documents. Mr. Tamn stated that document distribution was poor for about two years but has improved as of late; he hoped that this positive trend could continue. Mr. Frye stated that electronic copies of documents can easily be provided to RAB members, providing limited hard copies can also be explored, but producing multiple hard copies and mailing to multiple RAB member’s addresses would be cost prohibitive.

#### 10. Site Management Plan (SMP)

Mr. Michael Brown gave the presentation (slides attached). He noted that the draft final SMP was placed in the Burlington County Library last week and distributed at tonight's meeting. The final version will be distributed following any necessary revisions based on ongoing regulatory review. The SMP is a primary ERP planning document that the Air Force and EPA use to allocate resources and schedule restoration activities. Mr. Brown stated that the SMP, coupled with activities such as RAB site visits, can help provide context for the technical presentations made at RAB meetings. He noted that the site-specific project schedules included in the SMP are subject to change due to conditions encountered in the field and other factors. Mr. Brown also noted that annual updates of the SMP will reflect regulator comments. He then directed the RAB's attention to page 10 of the SMP (Former Defense Reutilization and Marketing Office fact sheet) as a representative example of the site-specific fact sheets found in the document. Mr. Brown provided an overview of each of the sections within the Fact Sheet, discussing the type of information found in each section. Ms. Struble asked if Mr. Brown would review the site's schedule in further detail. Mr. Brown suggested that the next RAB meeting would provide a better venue for a more detailed discussion of the Sites' schedules, after the Board had had an opportunity for a detailed review. Mr. Storm asked if there was anything specific to wildlife impacts in the SMP. Mr. Brown replied that Ecological Risk Assessment information is included in the SMP for those sites where such studies have been performed.

#### 11. Update on the Federal Facilities Agreement (FFA)

Mr. King Mak presented the update (presentation slides attached). He stated that the FFA was currently being reviewed in the Secretary of the Air Force's office. Mr. Fred Poli of Shaw noted that the FFA is a joint document to be signed by the Air Force and the EPA. Mr. John Mallek of the EPA Region II explained that FFAs for six Air Force bases are currently being developed. One FFA, for Hanscom AFB in Massachusetts, is similar to the McGuire FFA in that the state is not a signatory of the document. New language regarding that point is currently being developed for the Hanscom FFA. When that language is final it will be used to complete the McGuire document. Once released, the McGuire FFA will be subject to a 45-day public comment period. Ms. Struble stated that EPA can provide copies for RAB member review since it is a relatively short document. Mr. Mallek noted that the document will also be posted online by the EPA.

#### 12. Fieldwork Update

Mr. Mak provided brief updates regarding fieldwork for two projects, the Central McGuire OU and BOMARC OU, which includes the JP-X Discharge Pit (WP-05) and the MOGAS Underground Storage Tank (ST-15). He noted that the Central McGuire OU field activities were among those observed by RAB members during their June site visit. Monitoring Well installation for the Central McGuire OU began on 10 August 2009, and the Draft Remedial Investigation Report is expected in October 2009. Fieldwork completion at BOMARC was expected at the end of August 2009 and monitoring well installation was complete.

#### 13. Future RAB Meetings

The next RAB meetings are scheduled for Wednesday, November 18, 2009 and Wednesday, February 17, 2010 at Edward Holloway Senior Citizen Community Center.

#### 14. Meeting adjourned at 1917.

**87th Air Base Wing**

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**Restoration Advisory  
Board Meeting**

New Hanover Township Municipal Complex  
13 Aug 09

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**87th Air Base Wing**


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**Items From 20 May 09  
RAB Meeting**

Mr. King Mak  
Restoration Project Manager  
13 Aug 09

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**Items From  
20 May 09 RAB Meeting**




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- Due to the technical issues / security restrictions with the computers at the Burlington County Library, Ms. Lettman requested that both electronic and hard copies of documents be included in all updates to the public repository. Update: This has been accomplished.
- Mr. Tamn requested a review and discussion of McGuire's Performance Based Contract (PBC)
- McGuire restoration team offered to provide a site visit for RAB members
- RAB members requested copies of McGuire's draft Site Management Plan (SMP)

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**Items From  
20 May 09 RAB Meeting**



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Questions?

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**87th Air Base Wing**


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**RAB Site Visit &  
Administrative Record  
Update**

Mr. Chadd Blannett, Restoration Project Manager  
13 Aug 09

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**RAB Site Visit**





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RAB Site Tour – 29 June 09

- Attendees
  - Mr. Michael Tamn (RAB)
  - Ms. Theresa Lettman (RAB)
  - Mr. Frank Storm (RAB)
  - Dr. Bill Walker (RAB)
  - Mr. King Mak (MAFB)
  - Mr. Chadd Blannett (MAFB)
  - Mr. Michael Brown (MAFB)
- Site visits to ST-07/LF-03, ST-09, CE OU, Central McGuire OU, and FT-13 (Airfield Triangle Area)
- Soil Sampling at Central McGuire OU with Shaw
- Discussion of follow-up visit to include mobile lab visit and sampling life-cycle

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 **Site Management Plan** 

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- Provides an Outline of Programmatic and Site-Specific Historic, Current, and Projected Activity
- Site Fact Sheets
- Planned Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA/Superfund) Activities
- Site-Specific Project Schedules
- Annual Update & EPA Review

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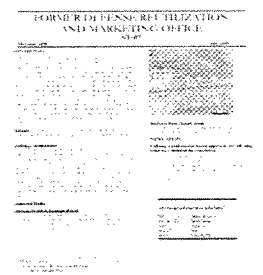
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 **Site Management Plan** 

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- Fact Sheet Contents
  - Site History
  - Habitat
  - Geology & Groundwater
  - Impacted Media
  - Human Health & Ecological Risk
  - AF Risk Classification
  - Future Planning

FORMER DEFENSE UTILIZATION AND MARKETING OFFICE  
SITING



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 **Site Management Plan** 

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Questions?

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**87th Air Base Wing**



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**Federal Facility Agreement  
Update**

Environmental Restoration Program  
13 Aug 09

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 **Federal Facility Agreement (FFA)** 

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- FFA Pending with SAF/IE
- Timelines
- EPA Administrative Order is Rescinded in FFA
- FFA Will Incorporate Site Mgmt Plan & Milestones Once Signed by AF & EPA
- Public Review & Comment Period

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 **Federal Facility Agreement (FFA)** 

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Questions?

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